

# *Kanab High School*

59 East Cowboy Drive

Kanab, UT 84741

(435) 644-5821

Fax (435) 644-5242

## **REQUEST FOR RELEASE OF RECORDS**

Date:

To:

To whom it may concern:

Name:

DOB:

Has enrolled in our school. To provide an optimum teaching and learning situation, please forward the school records for this student to our office including, ***transcripts, immunization records, birth certificate, test scores, and any other information that could be useful for appropriate subject-area placement.***

**Please include any special education records as well.**

Thank you,

Sincerely,

Chad Castagno

Counselor

castagnoc@kane.k12.ut.us