

# **Kanab High School Student Handbook 2021-2022**

## **Table of Contents**

- 2 Message from the Principal**
- 3 Message from the Student Body President**
- 4 KHS Calendar**
- 5 Bell Schedule, Faculty & Staff**
- 6 Fees**
- 7 Community Council, Ex Council, Class Advisors, Phone, Visitors, Lunch**
- 8 Graduation Requirements**
- 9 Graduation Guidelines, Cap & Gown, IEP, Valedictorian, Early Graduation**
- 10 Class Rings, 18 Year Old's, Students at Risk Traffic safety**
- 11 Attendance Policy**
- 12 Classroom Discipline, Course Content**
- 13 Academic Grading, Citizenship Grading**
- 14 Credit by Examination, Matriculation, Testing**
- 15 Electronic Communication Device Policy, Bus Conduct**
- 16 Lost & Stolen Items, Release of Information, Dress Code**
- 17 Driving, Parking, Skating, Nuisance Items, Search & Seizure**
- 18 Incentives, Assemblies, Senior Trip, Scholarships, Sterling Scholar**
- 19 Ed Net, Work Based Learning**
- 20 Safe School Policy, Bullying**
- 21 Sexual Harassment, Emergency Plan**
- 22,23 Acceptable Computer and Internet Usage Policy**
- 24,25 Code of Conduct, Limits on Participation**
- 26 Child Find Message**
- 27 School Songs**
- 28 Map of the School**
- 29 In an Emergency**

## Kanab High Cowboys and Parents,

Welcome back! It is exciting to get back together and hear of your summer adventures. I would like to welcome each of you back to school including the incoming Freshman class. We are excited to have you join the “Cowboy” family. Our students have a strong tradition of hard work and excellence. We will continue to focus on academics, athletics, and the arts. This year my goal is recognizing the many academic accomplishments of our students! We want to recognize those that work hard to excel in the classroom and overcome personal challenges to learn and grow as a student and individual. When we work to improve ourselves individually we improve the school. Look for ways to push yourselves in the classroom and in pursuit of your educational goals. As Cowboys, we want to support every student in every endeavor! Continue to encourage each other to be our best! We want to be excellent in everything we do and it all begins with the personal decision to improve a little each day.

I appreciate our excellent faculty at KHS. They have spent hours planning and creating classroom activities to engage our students in learning. They have been trained and are using CANVAS to help students manage coursework. Our teachers utilize best practices and analyze academic data to determine current skill levels and to set goals for growth and improvement. We believe that all students should graduate from high school prepared for the rigors of postsecondary education, meaningful careers and involved citizenship. They will work with you to help ensure academic success and preparation for your future.

Please review the school rules and policies. Our rules and policies are in place to ensure a safe and positive environment for learning and social development. I hope all students will get involved in one or more of the many great activities, organizations or groups that we have at KHS. Activities create friendships, habits and skills that will promote future success!

### **Attendance**

Attendance is an important work and life skill. Students that attend class do better academically. We expect students to attend and participate in coursework. Non-participation will result in lower or failing grades and ineligibility for extracurricular activities. Each teacher will address tardiness and attendance in their individual classes. I encourage those participating in extracurricular activities to review the attendance portion of the code of conduct as there are changes in the attendance and tardy policies for eligibility.

I look forward to another great year! KHS students are awesome! I hope we will support each other as we become champions in the classroom, court and field. We are Cowboys, and together we can accomplish anything! Go Cowboys!

Please feel free to contact me at 435.644.5821 or [stewartt@kanek12.org](mailto:stewartt@kanek12.org)

Trevor D Stewart  
KHS Principal

Hello Cowboy Family!  
Welcome to the 2021-2022 school year!

I'm super excited for this year and the opportunities ahead of us all. I'm especially excited to see our Cowboy Family become stronger and closer as we support each other in all the activities and events throughout the year.

Just like any family, we will see the greatest benefits when we embrace the ideas and perspectives of everyone. So please join me in reaching out to those around you and encourage them to get involved. I want all members of our Cowboy Family to know I'm excited to hear from any of them with ideas or suggestions they may have to better our school and make this an amazing and memorable school year!

A major goal I have for this year is to personally build a stronger friendship with everyone in our Cowboy Family. I hope to show everyone how much I care about each person individually and I will do my best to support them in anything they do.

We've already planned several great activities for the upcoming year. I would love it for everyone to participate and be involved in whatever way they can throughout the year. These high school years pass by quickly, so let's do our best to make amazing memories that we will look back on for the rest of our lives.

I'm excited to work together to make this the best year for everyone at KHS.

**GO COWBOYS!**

Kambri Beckstead  
Studentbody President

## KHS Calendar 2021-22

### First Semester

#### 1<sup>st</sup> Term

Aug. 19	First Days of School	
Sept. 6	Labor Day No School	
Sept.16	Mid- Term	
Sept. 27	Data Day	No School for Students
Oct. 15	1 <sup>st</sup> Term Ends	
Oct. 25-26	Fall Break No School	

#### 2<sup>nd</sup> Term

Oct. 18	2 <sup>nd</sup> Term Begins	
Nov. 17	Mid-Term	
Nov. 24	Thanksgiving Eve	$\frac{1}{2}$ day schedule
Nov. 25-26	Thanksgiving Holiday	No School
Dec. 17	2 <sup>nd</sup> Term Ends	
Dec. 20-31	Christmas Holiday	No School
Jan. 3	Data Day	No School for Students

### Second Semester

#### 3<sup>rd</sup> Term

Jan. 4	3 <sup>rd</sup> Term Begins	
Jan. 17	Dr. Martin Luther King Day	No School
Feb. 3	Mid -Term	
Feb. 21	Presidents' Day Holiday	No School
March 11	3 <sup>rd</sup> Term Ends	

#### 4<sup>th</sup> Term

March 14	4 <sup>th</sup> Term Begins	
April 13-15	Spring Break	No School
April 21	Mid-Term	
May 26		$\frac{1}{2}$ day schedule
May 27	KHS Graduation 7pm	
May 27	Last Days of School	$\frac{1}{2}$ day schedule

## KHS Bell Schedule

<u>Period</u>	<u>Monday-Thursday</u>	<u>Period</u>	<u>Friday</u>
Breakfast	7:45 - 7:56 a.m.	Breakfast	7:45 - 7:56 a.m.
1 <sup>st</sup>	8:00 - 9:12 a.m.	1 <sup>st</sup>	8:00 - 8:50 a.m.
2 <sup>nd</sup>	9:16 - 10:28 a.m.	2 <sup>nd</sup>	8:54 - 9:44 a.m.
3 <sup>rd</sup>	10:32- 11:44 a.m.	3 <sup>rd</sup>	9:48 -10:38 a.m.
Lunch	11:44- 12:24 p.m.	Lunch	10:38-11:12 a.m.
4 <sup>th</sup>	12:28 - 1:40 p.m.	4 <sup>th</sup>	11:16-12:06 p.m.
5 <sup>th</sup>	1:44 - 2:55 p.m.	5 <sup>th</sup>	12:10-1:00 p.m.

## Assembly Schedule

Breakfast	7:45 - 7:56 a.m.
1st	8:00 - 9:00 a.m.
Assembly	9:04 - 10:04 a.m.
2nd	10:08 -11:08 a.m.
3rd	11:12 - 12:12 p.m.
Lunch	12:12 - 12:47 p.m.
4 <sup>th</sup>	12:51 - 1:51 p.m.
5 <sup>th</sup>	1:55- 2:55 p.m.

## Faculty and Staff

**Principal:** Trevor Stewart

**Counselor:** Chad Castagno

**Athletic Director:** Gary Glover

**Secretaries:** Tammy Orton, Deb Jones

**Math:** Jennifer Yates, Klint Glover, Kade Glazier, Blaine Wheeler

**Language Arts:** Tamra Painter, Kylie Shepherd, Shellie Stewart

**Science:** Austin Walker, Delaney Matheson

**Social Science:** Kevin Orton, Gary Glover, Mason Fox

**Music:** Merilee Terry,

**Family Sciences:** Julie Ingersoll

**Driver's Education:** Bucky Orton, Chad Castagno, Austin Walker

**Fitness/Health:** Bucky Orton

**Special Education:** Blaine Wheeler

**Vocational Education:** Jeremy Button, Kevin Orton

**Business Education:** Heather Glover

**Library/Independent Ed:** Mariah Wheeler

**Art:** Josh Baird

**Maintenance:** Mike Matheson, Delfinia Baca, Lauri Franklin

KANAB HIGH SCHOOL REGISTRATION FEES 2020-2021					
<ul style="list-style-type: none"> <li>Registration Fee - \$20</li> <li>Chromebook Fee - \$15</li> </ul>					
OTHER FEES					
<ul style="list-style-type: none"> <li>Drivers Education - \$85</li> <li>Academic Class Recovery - \$20/qtr.</li> <li>Yearbook - \$40</li> <li>Drivers Lost School Lock - \$5</li> <li>School Lunch - \$2.40</li> <li>School Breakfast - \$1.65</li> <li>SWATC Automotive Class Fee - \$25</li> <li>SWATC Class Book Rental - \$10</li> </ul>			<ul style="list-style-type: none"> <li>Late Library Book Fee - \$.05/day</li> <li>Lost Chromebook - \$200</li> <li>Lost/Broken Chromebook Case - \$20</li> <li>Lost Textbook - not to exceed \$125/book</li> <li>Online Payment Convenience Fee - \$1.50 +3%</li> <li>Shop Class Material Fee - Materials that exceed class requirements</li> </ul>		
	Participation	Camps	Uniform	Hotels	Spirit Pack/ Etc.
Baseball / Softball	\$60				
Boys Basketball / Girls Basketball	\$60				
Cross Country	\$60				
Cheer	\$60		\$650		
Drama	\$60		\$40	\$20	
Drill	\$60	\$175	\$650	included	
Football	\$60	\$185		\$60	\$60 Equipment
Golf	\$60				Green Fee \$50
Track	\$60			\$40	\$10 Uniform Fee
Volleyball	\$60	\$205	\$215	\$90	
Wrestling	\$60			\$60	
X-Press	\$60		\$100	\$20	
FFA	\$12				
FCLA	\$12				
Honor Society	\$12				
Band/Orchestra			\$100	\$40	<b>Instruments \$75</b>

## KHS School Community Council

Elections are conducted in September. All parents are encouraged to participate on the school community council. Meetings are held monthly. Call the principal if you are interested. Contact information for each current member of the council is available in the school office.

### Student Executive Council

**President:** Kambri Beckstead

**Vice President:** Addie Shakespear

**Secretary:** Kason Janes

**Public Relations:** Ava Hafen

**Historian:** Andy Luo

**Tech Support:** Krystal Martinez

### Class Representatives:

**Senior:** Grayce Glover, Brynlee Adams

**Junior:** Jackson Clark, Shelby Springall

**Sophomore:** Aparri Avant, Hayle McQuivey

**Freshman:**

### Class Advisors

9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
Kade Glazier	Kim Titus	Bucky Orton	Kevin Orton
Gary Glover	Austin Walker	Kylie Shepherd	Merilee Terry
Josh Baird	Jennifer Yates	Tamra Painter	Jeremy Button
Heather Glover	Mariah Wheeler	Blaine Wheeler	Shellie Stewart
		Julie Ingersoll	

### Office Phone

The office phone is available for student use. Parents may also call the school at any time and can leave messages for their child. Students will only be called out of class for an emergency.

### Visitors

Parents, community members, and other adults are welcome at the school but are required to check in at the office. All visitors are subject to school rules. Due to liability issues and safety precautions, student visitors are not allowed during the school day.

### Breakfast, Lunch & Snacks

Breakfast (free), lunch (\$2.40) are available each day and should be paid in advance in the office. Meals are served in the Kanab High School Cafeteria. Free/Reduced Lunch Applications are available in the school office. Students may bring food and liquid to school. Small plastic pop bottles with twist lids, water bottles with twist lids and wrapped food may be kept in lockers. Check with individual teachers to see if food/drink is allowed in the classroom.

## Kanab High School Graduation Requirements

### Language Arts (4 Credits)

Language Arts 9*	1 Credit
Language Arts 10*	1 Credit
Language Arts 11*	1 Credit
Language Arts *	1 Credit

### Science (3 Credits)

Earth Systems*	1 Credit
Biological Sciences*	1 Credit
Science Elective	1 Credit

### Math (3 Credits)

Secondary Mathematics 1	2 Credit
Secondary Mathematics 2	2 Credit
Secondary Mathematics 3 Or Mathematical Decisions	2 Credit

### Social Studies (3 Credits)

Geography*	$\frac{1}{2}$ Credit
World Civilizations*	$\frac{1}{2}$ Credit
U.S. History*	1 Credit
U.S. Government/Cit*	$\frac{1}{2}$ Credit
Elective Social Studies	$\frac{1}{2}$ Credit

### Healthy Lifestyles (2 Credits)

Health*	$\frac{1}{2}$ Credit
Fitness for Life*	1.5 Credit
(.5 credits can be earned for sports participation)	

<b>Fine Arts*</b>	1.5
<b>Applied Technology*</b>	1.5
<b>Business Office Specialist</b>	$\frac{1}{2}$ Credit
<b>Financial Literacy*</b>	$\frac{1}{2}$ Credit
<b>Electives</b>	14 Credits

\*required credits

**36 credits for graduation**



## Graduation Guidelines

Every student will be given the opportunity to earn a diploma. Obtaining a diploma is the main goal of public education. We want all students to receive a diploma. A high school education creates a great foundation for a successful future. The Graduation Ceremony at Kanab High School is for students who have earned the required number of credits (36) and have been enrolled and attended the term prior to graduation. Parents of students who will not have the required number of credits to graduate will receive notification from the school counselor by January 30<sup>th</sup> and again by May 1<sup>st</sup> (by certified mail).

### Cap and Gown

Graduating Seniors must wear an approved cap and a gown for the graduation ceremony. All purchases are the responsibility of the student and parent. We suggest purchasing graduation items prior to December 31<sup>st</sup> to avoid increased pricing in the spring. Order forms are available in the school office.

### Individualized Education (IEP)

A Kanab High School education ends for a student with an Individualized Education Plan once all required credits have been earned. Students with an I.E.P. may remain until age 22 to earn the required number of credits to graduate.

### Valedictorian and Salutatorian Awards

The highest-ranking student (based on the criteria) will be the Valedictorian; the student with the next highest ranking will be the Salutatorian. To be considered for either award, a student must have completed at least 3 college level courses, by the 1<sup>st</sup> semester of senior year.

#### Criteria

Grade Point Average	60%
ACT Score	25%
College Course GPA	15%

### Early Graduation

Students who wants to graduate early must have earned the required number of credits. The student must complete the early graduation form with required signatures from the principal who will forward the request to the Superintendent for Board approval. If granted, early graduates may return and participate in the graduation ceremony. Scholarships are available for early graduates. If you are planning to graduate early, please coordinate your efforts with the school counselor.

### Class Rings and Jackets

Various sales representatives visit the school to sell class rings, jackets and other memorabilia. Kanab High School does not accept responsibility for merchandise that is purchased with or without parental consent. Most companies require permission from parents.

## **18-Year-Old Students**

Students who are 18 and want to assert their rights as adults will be given full responsibility for their education. However, 18-year old living at home who are claimed as dependents by their parents are technically not entities unto themselves.

All students, regardless of age, are subject to the same rules and reporting procedures. Students who are at least age 17 and attempt to enroll and are lacking more than 9 credits will be referred to Kane Adult Education.

## **KHS Students at Risk**

Students at Kanab High School who are at risk of failing can receive special help. Students are identified by a team consisting of the principal, counselor, and a teacher using more than one of the following criteria: Self-referral, parent referral, teacher referral, single parent home, low income, truancy, loss of credit due to attendance problems, low academic achievement (low GPA), Lack of required credits (at least 2 credits behind peers).

Help can include, but is not limited, to the following: Referral for Individual Education Plan Testing, Individualized Tutoring, Special Scheduling, remedial course work, Alternative Educational Curriculum, Academic Counseling, Attendance Accommodations, Referral to licensed behavior counselor.

## **Traffic Safety**

Students who walk to school should always use marked crosswalks. There is a crosswalk located on Hwy 89A on the NE corner of the LDS church adjacent to the school. Students should always use sidewalks and be alert and attentive when crossing parking areas.

Students who drive should do so cautiously, enter and exit parking areas slowly, observe stop signs and slow for speed bumps, park in assigned areas only, never park on sidewalks or grass, and no texting or talking on cell phones while driving, always wear a seatbelt, and marked Red Zones should be kept clear at all times.

## Attendance Policy

Utah's Compulsory Attendance Law requires that you attend school. Our school is organized around the number of credits you need to graduate. If you earn the required credits each year, you will graduate on time. Attendance is recorded daily on-line (SIS) with the following marks:

### **A= School Activity**

You're on a school sponsored activity. You can make up your missed assignments and you will not lose class participation points.

### **P= Parent Excused**

Your parent/guardian excuses your absence by contacting the school office **before or within 48 hours** of your absence. Absences from extenuating circumstances may be discussed with administration. You can make up your assignments but your teacher may withhold participation points which will lower your grade. If you are 18 years old, living at home and claimed as a dependent by your parent/guardian, you cannot excuse yourself from attending school.

### **X=Truancy**

You were not "school" or "parent" excused. You cannot make up the assignments or the participation points you missed. If you have more than 5 sluffs or unexcused absences in any one class in a term you will be referred to the principal for a truancy meeting. Students with 10 or more unexcused absences may be referred to juvenile court.

### **T=Tardy**

Parents cannot excuse tardies. if you are tardy more than 15 min. This will become an unexcused absence. You will lose participation/quiz points which will lower your grade. Tardiness and absenteeism will eventually cause you to be ineligible to participate because of the negative effect it will have on your grades. You cannot participate with a failing grade. Any unexcused absence may result in missing the next regularly scheduled contest, activity, or game.

We encourage your parents to monitor your attendance everyday on-line. Log-in information is available in the school office. We notify your parents when you miss class. If absenteeism becomes a problem, the principal will talk to you and your parent/guardian, and you will be referred to the school counselor. We offer accommodations to students who face legitimate attendance challenges.

## **Classroom Discipline**

In order for us to do our job, we need your attention and cooperation. In the case of discipline issues the teacher will help you to create a plan for improvement.

If the problem persists, the teacher will set up a parent/guardian/student conference. Problems that cannot be solved will be referred to the principal. The principal will offer the following options:

1. Stop the inappropriate behavior and remain in the class.
2. Suspension = in or out of school
3. Withdrawal from the class with loss of credit.
4. Plan for remediation of credit.

Parents will be notified regarding every disciplinary action. Refusal to leave a class upon the request of any adult will result in suspension and police action if necessary.

## **Course Content**

Each teacher will provide you with information at the beginning of the term that will help you to pass the class. This information will include most of the following things: Content, objectives, time-line, activities, testing schedule, assignment due dates, retesting procedures, grading, citizenship, make-up work, behavioral expectations and consequences, tardy and absence policies. Your teachers will also notify your parents by phone or mail when you are in jeopardy of failing. Mid-term reports are mailed to parents every term. Parents are strongly encouraged to meet with teachers by appointment through the school office.

There is a \$20 fee for each remedial course (1/4 credit). Coursework can also be obtained through any accredited institution up to 2 credits. Credits added to a KHS transcript must be approved by the Principal and/ or Kane Board of Education by application through the principal.

Kane Adult Education is also an option for students who wish to obtain a diploma at age 16 or older. Students ages 17 or older with fewer than 15 credits will be referred to Kane Adult Education.

**Academic Grading**

<b>Proficiency Level</b>	<b>Percent</b>	<b>Grade</b>	<b>Credit</b>
Substantial	100-95	A	4.0
	94-90	A-	
Sufficient	89-86	B+	3.0
	85-83	B	
	82-80	B-	
Partial	79-76	C+	2.0
	75-73	C	
	72-70	C-	
	69-66	D+	
Minimal	65-63	D	1.0
	62-60	D-	
None	59-0	F	No Credit

## Kanab High School Credit by Examination

Kanab High School provides students with the opportunity to earn course credit by examination. Such credit will satisfy degree requirements the same way as credit earned by passing a course. The following 3 credits can be earned by examination:

**Language Arts:** 1 credit of Language Arts can be waived with ACT English and Reading Scores of 28 or higher. 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> Grade Language Arts are required courses.

**Mathematics:** 1 credit of mathematics can be earned with an ACT Mathematics score of 28 or higher. It will count as a 4<sup>th</sup> year of math credit.

**Science:** 1 credit of science can be earned with an ACT Science score of 28 or higher. Biology is required.

### Matriculation

In order to create a mindset in students from the beginning of their high school years that credits earned determine advancement to the next grade level, a matriculation plan has been adopted by Kanab High School. Students are placed in grades based on the number of credits earned, not years of attendance. Credits are evaluated periodically. If a student has earned enough credits to matriculate to a higher-grade level, he/she will be moved up at that time.

Number of Credits	Class
0-8.75	Freshman
9-17.75	Sophomore
18-26.75	Junior
27-36	Senior

### Testing

We administer all required Utah State tests and other supplementary tests including:

ACT	Required 11 <sup>th</sup> / Recommended 12 <sup>th</sup> Grade
Pre-ACT	Recommended 10 <sup>th</sup> Grade
Pre-ACT	Recommended 9 <sup>th</sup> Grade
P-SAT	Optional 10 <sup>th</sup> Grade
ASVAB	Recommended 11 <sup>th</sup> Grade
SRI	Recommended in all grades

End of year testing:

English, Reading, Science, and Math - 9<sup>th</sup> & 10<sup>th</sup> Grade

## Electronic Communication Devices

Administration, Faculty, School Community Council, and the Students of Kanab High School support the use of technology in education. Electronic devices are an asset to the learning environment but if misused can be a distraction to the teaching and learning process.

- **Electronic devices may be used before the first bell, after the last bell, during lunch, and for educational purposes under the direction of the teacher. Devices must be turned off at all other times during the school day.**
- **Devices with photo taking capabilities may not be used in locker rooms, restrooms or shower facilities**
- **Cell phones may only be used in the classroom with permission from the teacher.**

Misused electronic devices must be surrendered to the principal. The device may be held up to 5 days. A student is suspended from attending school until the device is surrendered.

Kanab High School does not assume responsibility for theft, loss, or damage of a cell phone or electronic device. The school reserves the right to define the educational value of any new electronic wireless communication device that may become available to the general public in the future and to prohibit its use if it has little or no educational value or if such use creates teacher or learner distraction or disruption.

## Bus Conduct

Students are expected to behave appropriately whenever riding on a school bus. There is a ratio of 1 chaperone for every 10 students on bus trips (excluding UHSAA activities). Chaperones sit at the front, middle and rear of the bus. Precautions are taken to ensure that over-crowding is not an issue. Prior to the bus leaving, the lead chaperone reads and explains the following bus behavior.

- ✓ Students must remain seated.
- ✓ Students must control their hands, feet and mouth.
- ✓ Loud and offensive language, gestures and acts are not allowed.
- ✓ The aisles of the bus should remain clear at all times.
- ✓ Students are required to report any incidence of inappropriate conduct to a chaperone.
- ✓ Students who feel harassed must report the misconduct to a chaperone.
- ✓ All garbage must be disposed of in containers on the bus.

At the beginning of the school year, students and parents are required to sign a form indicating their willingness to abide by bus rules and guidelines on all trips. **Students who participate in extra-curricular activities are required to travel with the team to and from all contests. An exemption to this requirement must be requested at least 24 hours prior to the trip and must be approved by the coach/advisor. Release form available in the office.**

**Lost & Stolen Items**

KHS cannot be responsible for any personal items (including money) that are lost or stolen on school property. Valuable items and money can be secured in the school office upon request. We have surveillance cameras in the halls and outside that records movement 24 hours a day. Every reasonable effort will be made to retrieve lost or stolen items by school personnel. Students are encouraged to report substantial losses to the Kanab City Police Department.

**Release of Student Information**

Legal names are used on all school records. Students are publicly recognized by name for achievement in the local newspaper unless a parent or guardian makes a written request that the information be withheld. Student information is not given to any entity outside of the school district except for the military as required by federal law. Release of student information on the World Wide Web requires parental permission.

**Dress Code**

A standard of dress contributes to improved school safety, school discipline, increased academic performance and more orderly behavior. Extreme dress or grooming which distracts from the educational process, disrupts school, or does not comply with acceptable community standards is not allowed.

1. Hats, scarves, caps, rags or extreme hair styles are not allowed. All hats should be removed in the school building.
2. Shirts must cover the shoulder, under the arm, the cleavage/chest and the torso.
3. Pants that have rips or tears above the fingertips, when arms are held to the sides with pants worn at the waist, must have material backing. Pants cannot be sagged or worn below the tailbone.
4. Shorts, skirts and dresses should be mid-thigh or longer and must extend longer than the fingertips, when arms are held to the sides with clothing worn at the waist.
5. Clothing relating to drugs, alcohol, tobacco, illegal activity and/or obscenities are not allowed.
6. Gang clothing is not allowed (colors, symbols, chains, names, etc.).
7. Extreme piercings must be removed during school hours.
8. PE specific clothing should be worn only during PE.
9. Safe and appropriate footwear must be worn at all times to ensure personal safety and good hygiene. No slippers or bare feet are allowed.

Students who violate these standards will be cited and asked to change or be sent home for the day. 3 citations = 1-day suspension.

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### **Driving and Parking**

Students may pay \$20 per year for a desirable parking spot with their name painted on it. All proceeds benefit the Senior Class.

Students must park in assigned areas and obey all traffic rules including speed. Students may not use a vehicle while on school grounds for any illegal behavior or cause damage to any vehicle on school property. Parking privileges will be revoked if violated. Vehicles with multiple violations may be towed away from school property at the owner's expense. Local law enforcement officers are authorized to issue tickets on school property.

### **Skateboards and Bicycles**

Skate boards and long boards may be used as a mode of transportation but may not be used for tricks or stunts at any time. Roller blades and skates are not allowed. Bicycles may be ridden to school and parked in designated bike racks. Riders must follow all traffic safety rules.

### **Nuisance Items**

Any items or personal displays that disrupt the educational purposes of the school (as defined by the principal or staff) are not allowed.

### **Search and Seizure**

Lockers (including personal belongings) can be inspected by the principal or designee at any time. Local law enforcement officers and drug dogs periodically accompany the principal during campus safety checks. The principal (or designee) can check your belongings or anything that you bring or drive to school if he has a reasonable suspicion of wrong-doing.

Students who refuse to cooperate will be referred to law enforcement.

**Incentive Awards**

Recognition and prizes are awarded in an assembly at the end of each term to students who demonstrate extraordinary characteristics.

**Assemblies**

School assemblies and activities are held to reward, educate, build school spirit and to have fun. All assemblies and activities must be appropriate. Advisor and principal approval is required.

**Guidelines:** No Profanity. No names or titles that are inappropriate, profane, lewd or sexually explicit. Nothing that embarrasses, demeans, or devalues any individual or group nor anything that damages school or individual property.

**Senior Trip**

Seniors can take a trip during the final month of the school year. The Senior Class Fund must pay the expenses for each student who participates. Overnight trips must have prior approval. The trip is limited to students who will participate in commencement exercises at Kanab High School. Out of state trips require private transportation and board approval.

**Scholarships**

All scholarships are coordinated through the office of the school counselor. Students and parents are encouraged to meet with the counselor to learn about scholarship opportunities. Universities, colleges, local businesses and other individuals generously offer thousands of dollars for Kanab High School students. Application deadlines for colleges and universities are critical and can be obtained from the counselor.

**Sterling Scholar**

The Sterling Scholar Program is open to students in the 12<sup>th</sup> Grade. The program covers 14 academic and vocational areas. Students are judged in three main categories: Scholarship (50%), Leadership (25%), and Citizenship (25%). Students who are interested should inquire with the department chair. Run offs may be held if necessary. School winners go on to compete at the regional level. Part and Full Tuition scholarships are offered to the winners. The Kane Board of Education encourages participation in the Sterling Scholar Program and awards cash incentives to participants and finalists.

## College Course Work

Students are given the opportunity to earn college credit while attending Kanab High School. Courses are offered at the SWATC building through electronic transmission by participating state colleges and universities using Ed Net, Poly Com and Concurrent Enrollment. Tuition is paid by the Kane School District. Students are required to pay a one-time application fee per college and are required to purchase the textbook and any materials required for the course.

- ✓ Students must have a cumulative GPA of 3.2 to enroll.
- ✓ Only seniors and juniors are eligible to take courses.
- ✓ Sophomores may take 1 course with Principal, Counselor and College approval.
- ✓ Students may earn a maximum of 30 semester hours per school year or 10 high school credits.
- ✓ Students must complete high school English 11 and Secondary Math III before any college English or math classes are taken. Exceptions are considered based upon teacher, counselor and administrator recommendation.
- ✓ College courses are offered on alternating days during the week. All semester classes receive .5 credits on the Kanab High School transcript.
- ✓ A student that receives an F, NG, or UW in any college course may retake the same course from the same institution to get a passing grade to replace the grade. A student will not be eligible to take another college course until a passing grade has been earned. Students who desire to repeat a course due to a poor grade will be required to pay a fee to the Kane District for that course. Colleges may place students with failing grades on academic probation and withhold financial aid.
- ✓ If a student needs to withdraw from a college course, he or she must officially withdraw before the 6<sup>th</sup> class session.
- ✓ Students should use Ednet classrooms for off days and down times.

## Worked Based Learning

Students in the 11<sup>th</sup> or 12<sup>th</sup> Grades have the opportunity to receive credit for work-based learning. There are many one-semester internships available. See the counselor for details.

Dental Assistant	Best Friends	Retail	Medical
Teaching Assistant	BLM	GSENM	Pharmacy
Animal Care	Pre School	Mechanic	Custodial

### **Safe School Policy**

This is a summary. A complete copy is available in the school office or on line.

A student may be suspended from school for any of the following conduct in a school building, on school property, or at any school sponsored activity, or when it occurs in the presence of or is directed at or against another student or a district employee:

Willful disobedience or defiance of authority.

Willful destruction or defacing of school property.

Behavior which poses an immediate threat to the welfare, safety or morals of other students or school personnel.

Behavior which interferes with the educational process.

Possession, use, or under the influence of an alcoholic beverage or controlled substance.

Sells, gives, possesses, or distributes tobacco products.

Possession, control or actual or threatened use of a real, look-alike, or pretend weapon.

Explosive or flammable liquids, powders, or materials.

Sale, control, delivery, transfer or distribution of a drug or controlled substance.

Assaults a member of the school staff or other individual or student.

If a teacher or administrator has reasonable suspicion that a student is under the influence of a substance, the police may be notified to conduct a drug evaluation. If the student fails the evaluation, law enforcement will request voluntary drug test. At this point parents will be notified. If the parents or student decline the test law enforcement will get a warrant. Students can admit their use of drugs or have blood drawn under the warrant.

The principal may suspend a student for a period not to exceed 10 days. Serious violations of the Safe School Policy will result in a referral to the Superintendent with a recommendation that the suspension exceed 10 days. Any suspension of a student with a disability for more than 10 days constitutes a change in placement and requires action by the Special Education Committee. If the suspension involves a student who brought a real, look-alike, or pretend firearm, explosive or flammable material, the student will be referred to the Superintendent and Board of Education for a possible expulsion of up to one year. The principal shall immediately provide notice to the student's parent or guardian regarding any violation of the Safe School Policy.

**Bullying** is defined as inflicting physical and/or psychological distress on another student. Students are required to report incidences of bullying to any adult at school. The investigation of bullying incidences is directed by the principal in conjunction with the school counselor.

Bullying consists of taunting, teasing, name calling, spreading rumors, hitting, kicking, enlisting someone to assault someone for you, threatening or obscene gestures or language, excluding others from a group, manipulation of friendship, threatening e-mail, inappropriate actions involving race, gender or religion, etc.

Students who intentionally and continually bully after receiving a verbal or written warning will face disciplinary action in the form of suspension from school. Support programs are offered through Safe UT and the counseling office.

**Sexual Harassment Policy**

This is a summary. The complete policy is available in the school office or on line.

The district and school encourage all victims and persons with knowledge of sexual harassment to report the harassment immediately. All complainants have the right to be free from retaliation of any kind. The school and district will promptly investigate all formal, informal, verbal and written complaints of sexual harassment and take prompt corrective action to end the harassment.

Sexual harassment means unwelcome sexual advances, requests for sexual favors, other physical or verbal conduct or communications of a sexual nature, and any other gender-based harassment, whether initiated by students, school employees or visitors. Students are encouraged to tell the harasser to stop the conduct because it is unwelcome.

The principal will conduct a review when he receives a verbal or written complaint of sexual harassment or if he observes sexual harassment. Any individual who violates this policy will be subject to appropriate disciplinary action under applicable school discipline policies and the Kane District Safe School Policy. An individual who violates this policy may be subject to suspension, expulsion, probation, termination, or alternative placement. In addition, students who violate this policy may lose the privilege of participating in extracurricular activities. Anything involving sexual assault, rape, or any other activity of a criminal nature will be reported to appropriate law enforcement authorities.

Students served under IDEA, Section 504, or the American's With Disabilities Act shall have no disciplinary action, change of placement, or other steps taken without convening a multi-disciplinary team to determine the extent to which the harassing behavior is a manifestation of the student's disability.

False, malicious or frivolous complaints of sexual harassment shall result in corrective or disciplinary action taken against the complainant.

**Emergency Plan**

Periodic drills will take place during the school year to prepare students for emergency situations. Lockout, Lockdown, Evacuate, or Shelter intercom alert will be issued. Students should follow the plans posted in each classroom when the alarm demands are given. During an alarm, a student who is in the restroom should remain there until the all clear is given. During an earthquake, students should get under a desk or table. Caution should be given outside to dropping power lines.

The following serious problems should be reported to a faculty member: Threats, signs or discussions of weapons, unusual behavior, injuries, bleeding, shock, talk of suicide, drug and alcohol use, tobacco use, seizures, etc.

## Computer & Network Acceptable Conduct and Use Policy KANE SCHOOL DISTRICT 07/20/2009

**Please Note:** When a student signs the Acceptable User Policy individually or in a handbook, it is also referring to this and other Board Approved and published District Policies. Kane School District provides a wide array of technology resources for student use. This agreement, along with any student handbook in each school, outlines appropriate use and prohibited activities when using technology resources. Every student is expected to follow all guidelines stated below, as well as those given orally by the faculty & staff, and to demonstrate good citizenship and ethical behavior at all times. In accepting this agreement, students acknowledge the following rules and conditions: As a Kane School District student, I understand that my school network and email accounts are owned by the District and are not private. Kane School District has the right to access my information at any time.

### GOVERNMENT LAWS:

I will use computers in conformity with laws of the United States and the State of Utah. Violations include, but are not limited to, the following:

1. Criminal Acts - These include, but are not limited to, "hacking" or attempting to access computer systems without authorization, harassing email, cyber stalking, child pornography, vandalism, and/or unauthorized tampering with computer systems. Libel Laws - Publicly defaming people through the published material on the Internet, email, etc...
2. Copyright Violations - Copying, selling or distributing copyrighted material without the express written permission of the author or publisher (users should assume that all materials available on the Internet are protected by copyright), engaging in plagiarism (using other's words or ideas as your own).

### NETIQUETTE and ACCEPTABLE USE:

- A. I understand that passwords are private. I will not allow others to use my account name and password, or try to use that of others.
- B. I will be polite and use appropriate language in my email messages, online postings, and other digital communications with others. I will not use profanity, vulgarities or any other inappropriate language as determined by school administrators.
- C. I will use email and other means of communications (e.g. blogs, wikis, chat, instant-messaging, discussion boards, etc.) responsibly according to District policy. I will not use computers, cell phones, personal digital devices or the Internet to send or post hate or harassing mail, make discriminatory or derogatory remarks about others, or engage in bullying, harassment, or other antisocial behaviors at school.
- D. I understand that I am an Ambassador for the school in all my online activities. I understand that what I do on social networking websites should not reflect negatively on my fellow students, teachers, or on the District and will use such sites according to District policy. I understand that I will be held responsible for how I represent my school and myself on the Internet.

- E. I understand that masquerading, spoofing, or pretending to be someone else is forbidden and potentially illegal. This includes, but is not limited to, sending out e-mail, creating accounts, or posting messages or other online content (e.g. text, images, audio or video) in someone else's name as a joke.
- F. I will use District computer resources responsibly. I will not access or transmit immoral, obscene, pornographic, profane, lewd, vulgar, rude, defaming, harassing, threatening, disrespectful, or otherwise inappropriate images or information, or receive such information from others. I understand that I am to notify an adult immediately if by accident I encounter materials that violate appropriate use.
- G. I will use District technology resources productively and responsibly for school-related purposes. I will not use school computers to play games or download, or participate in internet interactive games. I will not use any technology resource in such a way that would disrupt the activities of other users.
- H. I will not attempt to bypass security settings or Internet filters or proxies, or interfere with the operation of the network by installing illegal software, shareware, or freeware on school computers, or by using cell phones, PDA's, or EVDO devices.
- I. I will not load any software on school or district computers for which the school or district does not have legal licenses.
- J. I understand that vandalism is prohibited. This includes but is not limited to modifying or destroying equipment, programs, files, or settings on any computer or other technology resource.
- K. I will respect the intellectual property of other users and information providers. I will obey copyright guidelines. I will not plagiarize or use other's work without proper citation and permission.
- L. I will not use or access files, software, or other resources owned by others without the owner's permission. I will use only those District network directories that are designated for my use or for the purpose designated by my teacher.
- M. I will follow all guidelines set forth by the District and my teachers when publishing schoolwork online (e.g. to a website, blog, wiki, discussion board, podcasting or video server).
- N. I understand the Internet is a source for information that is both true and false; and that the school is not responsible for inaccurate information obtained from the Internet.
- O. I understand that the District administrators will deem what conduct is inappropriate use if such conduct is not specified in this agreement.
- P. I agree to abide by all Internet safety guidelines that are provided by the school and to complete all assignments related to Internet safety.

## Kane County School District/ Kanab High School

### Activity Agreement/ Code of Conduct

#### Code of Conduct addendum

Participation in extra-curricular activities is a privilege. Students are expected to conduct themselves in an appropriate manner both on and off campus.

In addition, as representatives of Kanab High School, students are an example for fellow class and teammates. They are expected to be on time to and attend scheduled classes. Excessive tardies (4 or more in any class) will result in loss of participation in games meets, matches, competitions, or performances. Students are deemed ineligible to participate until excess tardies are made up. Tardies may be made up with the teacher, counselor or principal. Required makeup time is 15 minutes per tardy. Make-up time may be done before school, at lunch, or after school. It is the student's responsibility to arrange for make-up time. Credit for points lost in class due to tardiness is at the discretion of the teacher. Excessive unexcused absences or sluffs (6 or more) will result in loss of eligibility for the remainder of the term. Absences must be excused within 48 hours of the absence by a parent or guardian.

#### Initial Eligibility

To be considered eligible to participate in any extra-curricular activity, a student must have:

- A term G.P.A. of 2.0.
- No failing grades in the preceding grading period. The only exception is failing grades in the final grading period of the year may be made up for eligibility purposes in the summer prior to the new school year by approved school methods.
- Students may try out but cannot practice or play until the ineligible term has concluded.
- Health and accident insurance (physical examination by a medical doctor is required).
- Payment of all fees (waivers where applicable).
- A minimum of 6 classes/courses at the school (excluding released time).

These regulations also apply to students who are entering high school for the first time.

#### Concurrent Enrollment

Concurrent enrollment grades in relation to eligibility only apply to final grades.

#### Eligibility During Season of Play

Students must maintain grades of D- or higher in high school course work excluding concurrent enrollment. Compliance with the school's attendance policy is required. During the grading term, students can practice but not play or perform until the infraction has been cleared by the teacher and principal. Students with unexcused absences the day of a contest, match or performance may be ineligible to participate.

#### Safe School Policy Violation

In accordance with the Safe School Policy, students who are suspended or expelled are not allowed to participate in any practice, meet, match, competition or performance during the period of the suspension or expulsion.



## **Drugs, Alcohol, Tobacco and Illegal Behavior**

Limitation for participation of students regarding the use of alcohol, tobacco products and other drugs during a sports season, or participating in illegal conduct, including transmission of inappropriate content. whether prosecuted or not, on or off campus:

**First Offense:** A two-week (14 day) suspension by the coach from games, meets, matches, competitions or performances. Practice may continue depending on Principal and Coach recommendations.

**Second Offense:** A six-week (42 day) suspension by the coach from games, meets, matches, competitions or performances. Practice may continue depending on Principal and Coach recommendations.

**Third Offense:** An eighteen-week (126 day) suspension by the coach from all games, meets, matches, competitions, performances and practices.

For drugs, alcohol and tobacco offenses, practice may continue following a personal assessment of the student by a licensed substance abuse intervention specialist and/or participation in a district approved intervention program. Reinstatement at the end of any suspension is predicated upon successful participation in an intervention program. Costs related to licensed substance abuse intervention or treatments are the responsibility of the student's parent or guardian

### **No Fresh Start**

Violations carry over year to year and sport/activity to sport/activity in a participant's career.

There is not a "fresh start" each year. Violations must occur and be discovered during a sport/activity season. Any violation beyond the third offense carries the same penalty as the third offense.

### **Appearance**

Students that participate in extra-curricular activities are required to dress at a higher level on game/activity/competition days than on regular school days. Extreme hair styles, extreme make up and untrimmed facial hair is not allowed.

### **Other Guidelines**

Any other guidelines imposed by a coach or advisor must have the support of the team/activity members, the principal and the school community council and be written and attached to this Code of Conduct form.

### **Due Process**

Students and parents will be notified, in writing, of all conditions regarding suspension. Students and parents have the right to appeal to the school principal, in writing, within 15 days of any decision. An appeal of the principal's decision is directed to the superintendent. An appeal of the superintendent's decision is directed to the Kane Board of Education.

### **Permission to Exceed Policy**

Schools within the district may have standards which exceed this policy if approved by the School Board, School Administrator and Community Council.

### **Extra-Curricular Participation Limitations**

Students are encouraged to participate in one extra-curricular activity each term. Students who want to participate in more than one extra-curricular activity per term must have a GPA of 3.0 (term or cumulative, whichever is higher). Music and Drama are not considered in this rule.

**Kane County School District**

In accordance with Part B requirements of the Individuals with Disabilities Education Act and with the Utah State Board of Education Special Education Rules, Kane County School District offers free assessments and evaluation for children, aged birth through 21 who parents, teachers, or others suspect of having a disability.

Kane School District is committed to ensuring that those students are identified, located, and evaluated, regardless of the severity of the disability, to identify if the student needs special education and related services. This child find requirement and practice also applies to those students enrolled in private schools.

If you suspect that a child who is not receiving special education services needs an evaluation to determine if that need exists, please contact Chris Kupfer, Kane District Federal Programs Director at 435-590-8144 or the special education teacher at your neighborhood school



### **Kanab High School Fight Song**

Fight on, ye mighty cowboys.

Fight with might for the right that is true!

We'll always stand together, unity and allegiance to you!

Defend our royal colors, red and white, courage, purity.

Carry on to win the battle and the victory!

COURAGE, STRENGTH and VIRTUE is our motto and our inspiration.

We will gain experience and always yearn for education.

We will set a fine example for all future generations.

KHS our alma-mater,

**ON TO VICTORY, ON TO VICTORY, ON TO VICTORY!**

### **Traditional School Song**

You are the best in all the land! KHS our KHS

We'll sing your praise on every hand, KHS our KHS

Your colors are of Red and White,

Your motto "Upward to the Right"

We'll stand by you and for you fight, KHS our KHS

You are the realm of our ideals, KHS our KHS

We'll learn from you what honor means, KHS our KHS

Your students love and honor you,

They'll live and die to you be true

For you're the best and strongest too, KHS our KHS

**Kanab High School Map**

Seminary 

<b>Business</b> Mrs. Glover Room # 103	<b>Biology Res Manage</b> Mr. Walker Room #112	<b>Science Lab</b> Room #110	<b>Earth Systems Chemistry</b> Mrs. Matheson Room #113	<b>Algebra I&amp;II</b> Mrs. Yates Room #116
<b>English</b> Ms. Painter Room #104	Girls Restroom		Boys Restroom	<b>Geometry Pre-Calculus</b> Mr. Glazier Room #115

<b>English</b> Mrs. Stewart Room #10	<b>Auxiliary Room</b> Mr. Fox Room #9	<b>Driver's Ed / Health</b> Mr. B. Orton Room #5			Room #4 Auxiliary Math classroom
<b>English/ Spanish</b> Mrs. Shepherd Room #11	<b>Library</b>				Room #3 <b>U.S. History Government</b> Mr. G. Glover
Room #12	Mrs. Wheeler Room #8				<b>Geography World Civiliz</b> Mr. K. Orton Room #2
<b>Special Education</b> Mr. Wheeler Room #13	<b>Counselor</b> Mr. Castagno	Girls Restroom	Boys Restroom	<b>Office Mr. Stewart Mrs. Orton</b>	Room #1 Auxiliary Classroom



Main Entrance



Girls Dressing Room	<b>R E F S</b>	<b>Gymnasium</b>			<b>Home Ec</b> Mrs. Ingersoll Room #21
Boys Dressing Room	<b>R E F S</b>				Storage Room

<b>Art</b> Mr. Baird Room #14	Girls Restroom	Boys Restroom	<b>Music</b> Room #23
<b>Lunch Room</b>	<b>Auditorium</b>		Mrs. Terry
<b>Kitchen</b>	Auditorium Dressing Room	Auditorium Dressing Room	Mrs. Terry
Stage Storage Room			

# IN AN EMERGENCY WHEN YOU HEAR IT. DO IT.

## LOCKOUT! GET INSIDE. LOCK OUTSIDE DOORS.

### STUDENTS

Return inside  
Business as usual

### TEACHER

Bring everyone indoors  
Lock perimeter doors  
Increase situational awareness  
Business as usual  
Take attendance



## LOCKDOWN! LOCKS, LIGHTS, OUT OF SIGHT.

### STUDENTS

Move away from sight  
Maintain silence  
Do not open the door

### TEACHER

Lock interior doors  
Turn out the lights  
Move away from sight  
Do not open the door  
Maintain silence  
Take attendance



## EVACUATE! TO ANNOUNCED LOCATION.

### STUDENTS

Bring your phone  
Leave your stuff behind  
Follow instructions

### TEACHER

Lead evacuation to location  
Take attendance  
Notify if missing, extra or injured students



## SHELTER! HAZARD AND SAFETY STRATEGY.

### STUDENTS

Hazard	Safety Strategy
Tornado	Evacuate to shelter area
Hazmat	Seal the room
Earthquake	Drop, cover and hold
Tsunami	Get to high ground

### TEACHER

Lead safety strategy  
Take attendance





